

# **GCSCA**

## **MEMBERSHIP REGISTRATION REQUIREMENTS**

### **FOR INDIVIDUAL APPLICANT**

#### APPLICATION FOR MEMBERSHIP

1. Membership Application Letter
2. Membership Application Form (GHC50.00)

#### BUSINESS REGISTRATION DOCUMENTS

1. Business Name Registration, and
2. Senior High School Certificate or Equivalent

#### OTHER REQUIREMENTS

1. Attend Interview after submission of completed application form
2. 4 Passport Pictures of Applicant
3. 2 Copies of Susu Collection Card
4. 3 Guarantors with 2 passport pictures each; ID, and Sworn Affidavit.
5. Letter of Recommendation from Applicant Zonal GCSCA office
6. Visitation to present place of residence and permanent family house.
7. Successful Applicant will sign Regulation Compliance Agreement.

#### MEMBERSHIP FEE AND ANNUAL DUES

- |                          |           |
|--------------------------|-----------|
| 1. Membership Fee        | GHC100.00 |
| 2. Annual Membership Due | GHC 50.00 |
| 3. Capital Reserve       | GHC300.00 |

#### **For further information and enquiry contact:**

GENERAL SECRETARY

GHANA CO-OPERATIVE SUSU COLLECTORS ASSOCIATION (GCSCA)

P. O. BOX KN1053

KANESHIE, ACCRA, GHANA. TEL / FAX : 233 21 221923. E-MAIL : gcscsca2000@yahoo.com

# **GCSCA**

## **MEMBERSHIP REGISTRATION REQUIREMENTS**

### **FOR COMPANY APPLICANT**

#### APPLICATION FOR MEMBERSHIP

1. Membership Application Letter
2. Application Form (Companies): GHC80.00

#### BUSINESS REGISTRATION DOCUMENTS

1. Certificate of Incorporation
2. Certificate to Commence Business
3. Article of Association
4. Memorandum of Association
5. Annual Returns (Companies existing more than one year before application)

#### OTHER REQUIREMENTS

1. Interview: 2 Directors and CEO or All Directors and CEO attend interview after application form.
2. 2 Passport Pictures each of Directors
3. 2 Passport Pictures each of CEO, Managers, and Accounts Officer or Accountant
4. Full Resume or Curriculum Vitae of Directors, CEO and Managers
5. Business Plan for Susu Operation
6. 2 Copies of Susu Collection Card
7. Letter of Recommendation from Applicant Zonal GCSCA office
8. Successful Applicant will sign Regulation Compliance Agreement

#### ASSESSMENT OF BUSINESS FOR SUSU OPERATION

1. Assessment Fee Payable by Applicants:
  - Northern Sector (Upper West, Upper East, Northern, Brong Ahafo, & Ashanti) GHC 300.00
  - Southern Sector (Western, Central, Eastern, Volta & Greater Accra) GHC 200.00

#### MEMBERSHIP FEE, ANNUAL DUES, AND CAPITAL RESERVE

1. Membership Fee GHC 500.00
2. Annual Membership Due GHC 200.00
3. Capital Reserve GHC2000.00

#### **For further information and enquiry contact:**

GENERAL SECRETARY

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